



ANNOUNCEMENT  
SUPERINTENDENT OF SCHOOLS  
PERRY COMMUNITY SCHOOL DISTRICT

Perry Community School District, with an approximate PK-12 certified enrollment of 1834 students, is seeking an educational leader to serve as Superintendent of Schools starting July 1, 2017.

The five-member board of education is seeking candidates with outstanding leadership qualities, good communication skills, a strong focus on student achievement, is knowledgeable in school law, board policies, and procedures, technology vision, and a good background in school finance.

Completed applications must be mailed postmarked no later than Friday, March 17, 2017 or emailed by Monday, March 20, 2017.

This vacancy is due to the retirement of M. Lynn Ubben. Lynn has served the Perry Community School District as superintendent of schools since July 1, 2009.

**THE SCHOOL DISTRICT:**

The approximate PK-12 certified enrollment for the district is 1834 students.

Facilities include a PK-5 elementary school, a 6-8 middle school and a 9-12 high school. The superintendent's office is located in a separate location in downtown Perry.

For more information about the school district, please visit our web site at <http://www.perry.k12.ia.us>

**THE COMMUNITY:**

Perry Community School District is located approximately 25 miles northwest of Des Moines. Serving over 1834 students, our diversity, community support and size, makes Perry a great place to live and raise a family. A tradition of excellence combined with a small town feel provides endless opportunities.

## APPLICATION PROCESS:

1. All application materials should be **mailed** or **emailed** to:  
Mr. Kyle Baxter, Board President  
12155 J Avenue  
Perry, IA 50220  
Telephone: 515-505-0755  
Email [kyle.baxter@perry.k12.ia.us](mailto:kyle.baxter@perry.k12.ia.us)
  
2. In order to be considered for this position, your application materials must include the following:
  - a. Letter of application
  - b. Resume
  - c. Completed and signed application form (including signatures)
  - d. Written response to the narrative questions
  - e. Maximum of four letters of recommendation regarding your professional work
  - f. Copy of graduate transcripts
  - g. Copy of (or documented evidence of eligibility) a current Iowa school superintendent endorsement, including your evaluator approval

## APPROXIMATE TIMELINE:

March 17, 2017	Application deadline; applications must be postmarked no later than Friday, March 17, 2017
March 20, 2017	Emailed applications must be received
March 21, 2017	Board reviews all completed applications; selects candidates for interviews
March 22, 2017	Contact applicants to set up interview time
March 29 – 31, 2017	Interviews with the board of education and key stakeholder groups
April 3, 2017	Board meets for selection of candidate
April 10, 2017	Regular Monthly Board Meeting to approve contract with new superintendent
July 1, 2017	Start date for new superintendent of schools